

NOTICE OF GUITING POWER PARISH COUNCIL ANNUAL MEETING

Councillors are hereby summoned to **the ANNUAL** meeting of Guiting Power Parish Council in the Cochrane Room on **Wednesday May 15th, 2024 at 7pm** to transact the following business.

J.A. Carter

Jane Carter, Clerk to the Council

9th May 2024

Date

Members of the public are welcome to attend and are invited to address the council at item 6 on the agenda.

- 1) To elect the Chair of the council for 2024/25 and to receive the Declaration of Acceptance of Office
- 2) To elect the Vice Chair of the Council 2024/25 and to receive the Declaration of Acceptance of Office
- 3) To receive and consider apologies for absence.
- 4) To receive Declarations of Interest on items on the Agenda. (Localism Act 2011).
- 5) To approve the minutes of the Parish Council Ordinary Meeting held on March 19th, 2024
- 6) To receive comments and concerns from the public. *Individuals will be allowed 3 minutes to address the meeting. The period of time designated for public participation at a meeting in accordance with SO 3(e) and 3 (f) shall not exceed 15 minutes unless directed by the chair of the meeting*
- 7) Report from County Councillor Mark Mackenzie-Charrington
- 8) Report from Cotswold District Councillor Len Wilkins
- 9) Matters Arising:
 - I. Highways Matters:
 - a. White lining and 'Keep Clear' removal, The Square
 - b. Tender for village green verge kerbing
 - II. Playground maintenance and inspections (standing item)- review of annual report
 - III. Defibrillator maintenance/training
 - IV. War Memorial
 - V. Parish meeting arrangements
 - VI. Emergency Plan
- 10) Planning:-
 - I. To consider any planning applications received following publication of the agenda.

11) Finance:-

- I.** To approve current statement of accounts and bank reconciliation (as circulated)
- II.** To approve payments and note receipts (as circulated)
- III.** To confirm that the parish council wish to certify themselves as exempt from a limited assurance review under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015 and to sign and return the Certificate of Exemption
- IV.** To receive and note the Annual Internal Audit Report
- V.** To receive and approve the Annual Governance Statement Section 1 of the Annual Return for 2023-24
- VI.** To approve the year of year accounts for 2023-24 and to approve Section 2 of the Annual Return for 2023-24.
- VII.** To review and approve the annual insurance renewal

12) For Information Only: *NOTE: no decisions can be made on items raised in this section. Discussions can lead to items being included on the Agenda for the next meeting.*

13) To note date of next meeting Wednesday July 17th 2024